

F. No. 22-2/2014-Estt./RR/OL/
GOVERNMENT OF INDIA/भारत सरकार
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE
CHANGE

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय
ZOOLOGICAL SURVEY OF INDIA/ भारतीय प्राणी सर्वेक्षण

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Date: Date of e-Sign.

MEMORANDUM

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In pursuance of the instruction of the Department of Personnel and Training as contained in its OM vide No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the approved Draft Recruitment Rules pertaining to the post of Junior Translator (Level-6, Group 'B', Non-Gazetted) in ZSI are hereby put up on the official website of this office for a period of 30 days in order to invite comments from the stakeholders, etc. if any.

Digitally signed by
GURU PADA MANDAL
Date: 10-08-2026
12:06:44

(GURUPADA MANDAL)

SCIENTIST & HEAD OF OFFICE

Copy to:

1. The Officer-in-Charge, Website, ZSI, Kolkata for necessary action, please.
2. The Under Secretary to the Government of India, CS-II Division, MoEFCC, New Delhi with reference to your letter vide F. No. 02/03/2025-CSZ(e) dated 25.09.2025
3. The President, ZSIEA(NG), ZSI, Kolkata.
4. The President, ZSIEA, ZSI, Kolkata.

SCHEDULE

1	2	3	4	5	6	7
Name of the Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Junior Translation Officer	11* (2026) *Subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Level-6	Not Applicable.	Not exceeding 30 years. Note 1: Relaxable for Government Servants up-to five years' in accordance with the instructions or orders issued by the Central Government from time to time. Note 2: The crucial date for determining the age limit shall be as advertised by the SSC.	Essential: Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as compulsory or elective subjects

					or as the medium of an examination at degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level. AND Recognized Diploma or Certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking. Note 1: Qualification(s) are relaxable at the discretion of Staff Selection Commission, for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission, for reasons to be recorded in writing in the case of the candidates belonging to Scheduled Castes or
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						the Scheduled Tribes if, at any stage of selection, the Staff Selection Commission is of the opinion that the sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
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8	9	10	11	12	13
Whether age and Educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
Not Applicable.	2 years.	Direct Recruitment. Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government: a) holding analogous posts on regular basis in the parent cadre or department; and	Not Applicable.	Departmental Confirmation Committee consisting of: 1. Director, ZSI, Kolkata-Chairman 2. The Head of Office, ZSI, Kolkata-Member. 3. The Head of Office, BSI, Kolkata-Member.	Consultation with Union Public Service Commission is not necessary.

		b) possessing the qualification and experience prescribed for direct recruits under Column(7).			
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[F. No. _____-CSZ]

Joint Secretary (Conservation and Survey)
Ministry of Environment, Forest and Climate Change